



February 13, 2003

Dear Health One Client:

In an effort to remain proactive regarding the implementation of recently adopted HIPAA Privacy Regulations regarding the use and disclosure of Protected Health Information (PHI), Health One Alliance, LLC is making this inquiry to determine the status of required Business Associate Agreements within your organization. Under the Privacy Regulations Health One Alliance, LLC is not considered a Covered Entity and therefore must contract under Business Associate Agreements with the health Plan and Administrator. If your organization has created these Business Associate Agreements, please forward the agreement to Health One Alliance at your earliest convenience so we may enter into this agreement with your organization. If Business Associate Agreements have not been drafted please notify Health One Alliance of the date the agreements will be available.

Thank you for your time and attention to this matter.

Sincerely,

A handwritten signature in black ink that reads "Pamela A. Balog".

Pamela Balog  
Network Services Representative

A handwritten signature in black ink that reads "Glenn Schmit".

Glenn Schmit  
Health One Alliance  
HIPAA Privacy Officer